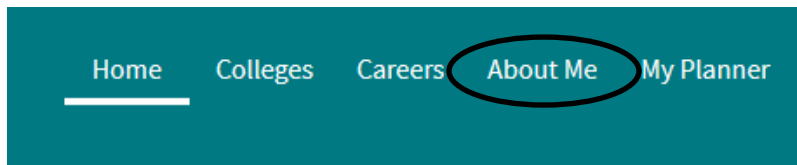
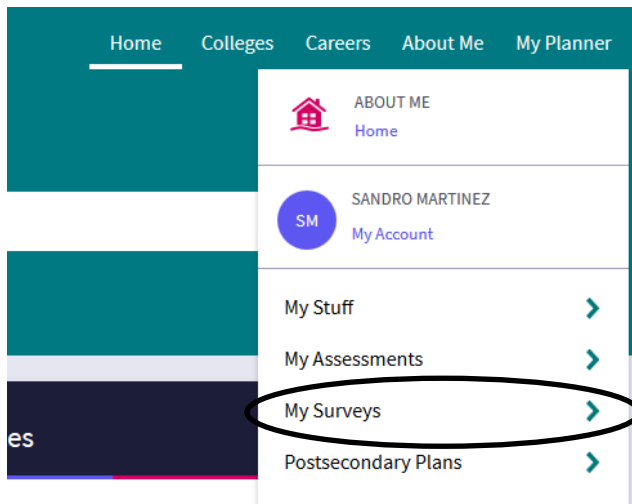


**Step 1:** Log in to your Naviance Account

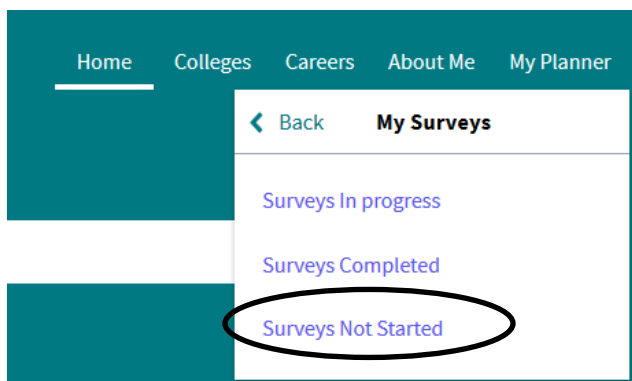
**Step 2:** Click "ABOUT ME"



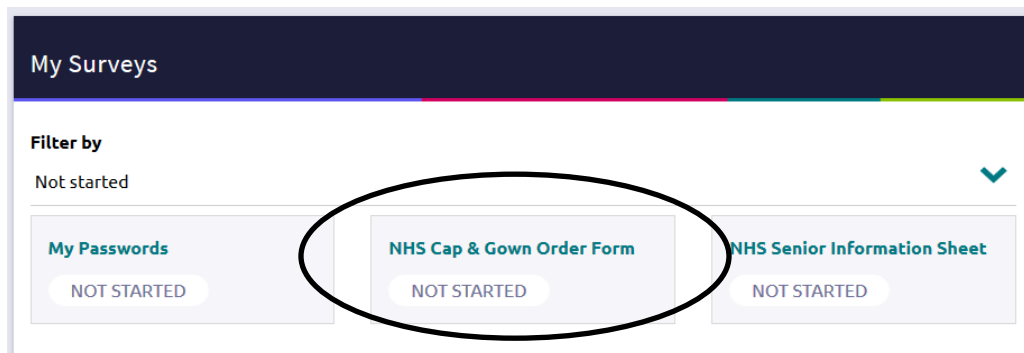
**Step 3:** Click "My Surveys"



**Step 4:** Click "Surveys Not Started"



**Step 5:** Select "NHS Cap & Gown Order Form"



**IF YOU HAVE PAID YOUR DUES:** Once you complete the survey, you are done.

**IF YOU HAVE NOT PAID YOUR DUES:** Please follow the steps below to pay the \$65 for your Cap and Gown.

The **MySchoolBucks** online payment service provides a quick and easy way to pay for school-related purchases. If you are already using MySchoolBucks to pay for school lunches, your account is already set-up and ready to go! Click on the link below and login.

If you are not enrolled, follow these easy steps to create an account:

1. Go to [www.myschoolbucks.com](http://www.myschoolbucks.com) and register for a free account.
2. You will receive a confirmation email with a link to activate your account.
3. Add your student(s) using the school name(s) and student id(s).
4. Make purchases with your credit/debit card or electronic check.

- ALL ORDER FORMS MUST BE COMPLETED BY **TUESDAY, April 9, 2019**
- Any order placed after April 9, 2019 will be charged a **\$35 late fee**
- **NO ORDERS WILL BE ACCEPTED AFTER APRIL 28.**